

Deadline Check List

Deadline Date	Discount Date	Action Item	Return To
3/9/2012		Product and Contact Listing: Show Directory	CTIA Form B-Coming Soon!
3/9/2012		Cross-Reference Guide: Show Directory	CTIA Form C-Coming Soon!
3/9/2012		Wireless Demo Registration Form ***ALL EXHIBITORS MUST COMPLETE***	Comsearch
	3/22/2012	Exhibitor Lead Retrieval Order Form	ITN
4/11/2012		Housing-Reservation changes/cancellations without penalties until April 11	CMR Housing
3/29/2012		EAC Work Authorization Form (**ALL EXHIBITORS MUST COMPLETE**), Fee, and Certificate of Insurance	CTIA Form F-Coming Soon!
4/2/2012		Advanced Freight May Begin Arriving at Warehouse	Freeman
4/2/2012		Platinum Pass Registration (Free Customer Pass)	CTIA Form H-Coming Soon!
	4/9/2012	Security Service Order Form	Marshall Robinson and Associates
3/22/2012		Booth Rendering Submission	CTIA
3/22/2012		Hanging Sign Approval Form	CTIA Form Q-Coming Soon!
4/19/2012		Distribution of Materials at the Official Convention Hotels	CTIA Form J-Coming Soon!
4/29/2012		Vehicle On Display Request Form	CTIA Form O-Coming Soon!
4/24/2012		Booth Catering Request Form	CTIA Form K-Coming Soon!
	4/24/2012	Exhibitor Telephone Service Order Form	MCC
	4/24/2012	Internet-Network Service Order Form	MCC
	4/24/2012	Electrical Service Order Form	MCC
	4/24/2012	Air, Water, Gas & Drain Order Form	MCC
	4/18/2012	Freeman Discount Price Deadline (Accessories, Booth Carpet, Cleaning, Display Labor, Furnishings, Hanging Signs, Material Handling, Modular Booths, Signs)	Freeman
	N/A	Audio Visual & Computers Order Form	Freeman Audio Visual
4/25/2012		Last Day Advance Freight Received at Warehouse	Freeman
4/27/2012		Exhibitor Badge Registration	CTIA Form E-Coming Soon!
First Come First Serve		Pre-Registration List Order Form	CTIA Form S
	N/A	Models / Talent	Image Model Talent Agency
	N/A	International Freight Handling Form	EAX Worldwide
	N/A	Photography	Oscar Einzig
	N/A	Floral / Plant Rental Order Form	Coming Soon!
	N/A	Meeting Room Information	CTIA Form I-Coming Soon!
	N/A	Exhibitor Guide to PR	CTIA Form M-Coming Soon!